

Name: _____

Today's Date: _____

Address: _____

Phone: _____

E-mail: _____

Year in school & major: _____

Emergency Contact: _____

Emergency Phone: _____

If you wish to do an internship or practicum for course credit, please answer these course-related questions:

Semester you will enroll for this credit: _____

Course department and number: _____

Course title: _____

Instructor: _____

If you are not planning on receiving course credit, would you like to volunteer on a weekly basis or as needed? (You may check both!)

___ Weekly (We typically ask you to commit to at least one two-hour block each week.)
If you checked "weekly," when are you available?

Sundays	
Mondays	
Tuesdays	
Wednesdays	
Thursdays	
Fridays	
Saturdays	

___ As needed (You will be contacted when we have a one-time project for which we need volunteers; typically, this will be between 1 and 3 times per semester.)

What arts-related courses have you taken?

What previous arts-related experience have you had (in museums, galleries, art centers, etc.)?

Do you have any other special skills?

Why do you want to volunteer at the IU Eskenazi Museum of Art?

Please specify the area(s) in which you are interested in volunteering. If you are marking more than one area, use numbers to show your preferences ("1" indicating the area you most prefer, etc.). Placement may be limited by staff schedules and workloads.

___ **Administration:** Typical duties include light typing, sorting mail, preparing mailings, filing, answering multi-line phone; some project work in the areas of marketing and development may be possible.

___ **Art Museum Student Organization (AMSO)**

___ **Conservation:** Typical duties include assisting in the cleaning and restoration of artwork; requires knowledge of chemistry and fine art techniques.

___ **Curatorial:** Typical duties include collections research/writing and data entry; *please choose area(s) of interest, indicating first choice with "A," second, with "B," etc.*

___ **African, Oceanic & Pre-Columbian Art**

___ **Asian Art**

___ **Works on Paper**

___ **Ancient Art**

___ **European & American Art**

___ **Editorial/Publications:** Typical duties include proofreading, data entry, exhibition support, design for digital and printed publications including catalogues, ads, web modules, etc.

___ **Education:** Typical duties include research, assisting with teachers' workshops or children's/family activities; for those seeking a longer-term commitment, the docent (tour leader) program requires a two-year training commitment that begins each fall.

___ **Marketing:** Typical duties include distributing posters, flyers, and other promotional materials around campus and in the community; and promoting the museum through various social media.

___ **Special events:** Typical duties include welcoming guests, answering questions, sharing information, helping with gallery games, serving as a gallery host, helping with engagement activities, or hosting an exit experience survey.

Thanks for your interest!

Please submit your completed Volunteer Application to the third-floor Museum Offices or electronically by e-mailing Brian Carson at musevent@indiana.edu.